

Create an Account:

1. Go to www.youtube.com.
2. Click “Create Account” in the upper right hand corner.
3. Fill out the form to create your account.

Upload a video:

1. Go to www.youtube.com.
2. Click the “Sign in” button in the upper right hand corner (if you are not signed in already).
3. After you’ve logged in, click on the yellow “Upload” button under the “Sign Out” link.
4. Click the “Upload Video” button and choose the video file on your PC you’d like to upload.
5. Type in the title, description, and tags for your video. Note tags are search terms people will use to find your video. You can use something like “ZoomText” “low vision” or “accessibility” as a few examples.
6. Choose the category, make sure you choose the “Share you video with the world” privacy setting and click “Save Changes”.
7. Once the video is uploaded, it will go through a short conversion process and then be available for all to see.
8. You can view any of your videos clicking the “My Videos” link underneath your username at the top of the page.
9. Once you click on a video, use the URL (website address in your address bar at the top) of the page to send back to us. Otherwise, please send us your YouTube username.